

Guideline 01

Tippecanoe County Membership

Dues for County Club Membership [Calendar year is defined as July 1-June 30]

- \$10.00/Club member is due with Club list to County Treasurer by April 1 of each calendar year; The Club President and Treasurer together will assume responsibility for this task. Some Clubs may also have local dues. Once dues are received by the County Treasurer for a new and renewing club member:
 - Member receives the Home Echoes
 - New members will be recognized at Achievement Night the calendar year for which they joined.
- When an individual joins a Club, at any time throughout the calendar year after April 1 until March 31 of the following year:
 - A membership form will be completed and sent to the County Treasurer.
 - The dues for this partial year will not be collected by the county.
 - Club dues may be collected for the Club level, at the Club's discretion.
 - The individual will be recorded as a new member immediately, will receive the next published Home Echoes. Members who joined after April 1 will be recognized at the Achievement Night the following calendar year
 - The individual will pay County and Club dues at the following April 1 deadline.
 - The official record of years of service will be from the Extension Office database.

Guidelines for Mailbox Members

Mailbox Members are a welcome, essential part of Extension Homemakers. Mailbox membership was created for Extension Homemakers who were active but unable to attend club meetings regularly. This membership allows them to stay informed and involved. It was also created for people who are in a stage of life with family/job obligations which make them too busy to participate in club activities but who will become more active when life's obligations change.

- Mailbox Members will pay \$10.00 dues by April 1
- A letter will be mailed to Mailbox Members from the County Treasurer with a form stating dues are due by April 1.
- Mailbox Member joining for the first time after April 1 until March 31 of the following year will be recorded as a new member immediately and will receive the next published Home Echoes. Members who joined after April 1 will be recognized at the Achievement Night the following calendar year. The official record of years of service will be from the Extension Office database.
- Mailbox Members are welcome and encouraged to attend/participate in any event sponsored by Extension Homemakers.
- Mailbox Members may volunteer to work in the 4-H Fair Country Kitchen and hold county offices with the exception of County President.
- According to State guidelines, a Club that has been dissolved cannot retain its Club name; thus those remaining members who so desire may be recorded as a Mailbox Member.