

VOLUNTEER COMMUNITY SUPPORT

WHY DO WE TRACK VOLUNTEER HOURS AND DONATIONS? VOLUNTEER HOURS = MONEY!!!!

DID YOU KNOW???

- *The County VCS chair compiles all the information that the Club VCS representative and members turn in.
- *That information is reported to the County President at the end of the year and in turn it is included on their Annual Presidents Report that goes to the State President.
- *The State President in turn reports those numbers to the National Volunteer Outreach Network (NVON).
- *NVON reports the hours to the United Nations.
- *The United Nations turns those hours into money to pay for work around the world. Each hour is worth \$23.10 and this money is used to fund projects around the world.

THE FOLLOWING COUNTY PROJECTS DO NOT GO ON THE CLUB REPORTING FORMS.

- ***July -Country Kitchen:** The Country Kitchen Manager and/or County President will record your service hours and the donations from the sign in forms provided at the kitchen. Sign in and record all hours and donations. Mileage to and from the kitchen may be included (new in 2018/2019)
- ***August -First Books:** The First Books Chair will record the totals from the sign in sheet at the location of your reading. **Be sure to sign in the purple folder and IN-KIND form!** Mileage to and from your reading site may be turned in to the Chair. (New in 2018/2019)
- ***March/April -ABC's of Agriculture:** The County VCS Chair will record your service hours and the donations from the sign in forms provided at the event. Sign in and record all hours and donations. Mileage to and from the event may be included. (New in 2018/2019)
- ***Education events:** The Education Chair will track any prep time and mileage.

HOW TO RECORD THE VOLUNTEER SERVICE HOURS AND DONATIONS FOR LOCAL CLUB VOLUNTEER ACTIVITIES

*On the Volunteer Community Support **Club** Record form (white)– Record all service hours for club projects and donations related to the State or County projects. (Except as listed above) Some of the state projects are listed on the Quarterly report form. Next include all activities and donations **your Club** has chosen to participate in for **Local projects**. Projects include only those completed **as an Extension Homemaker** not activities you do on your own or for your church, etc. Mileage going to and from these **activities** may be included. Basically, hours are **NOT** to include meetings or education events you will attend. Any donation is collected by the Club VCS chair.

*The **blue Quarterly Club Volunteer Community Support Report Form** is for the Club VCS Chair to record the service hours and donations of their Club members **and turn into the County VCS Chair as follows.**

March, April and May	-Due in June by mail or at Council Meeting
June, July and August	-Due in September by mail or at Council Meeting
September, October and November	-Due in January by mail or at Council Meeting
December, January and February	-Due by March 1 to the County VCS Chair by mail

Club VCS Focus Chairs

PLEASE – Add up all columns at the end of your Quarterly Report form (blue) before turning in to the County VCS Chair.