



MEMO

Date: March 26, 2020

To: YQCA Families

RE: YQCA Web Based Certification – Flash Sale!

In light of the recent COVID-19 pandemic, the YQCA Board is announcing a 25% flash sale on the web based certification. Here is how to take advantage of this opportunity.

1. Only offered during the month of April (April 1 – April 30), YQCA will be offering a 25% discount on web-based trainings, making them \$9.
  - a. Those wishing to take part in the flash sale will need to purchase \$9 web-based training coupons from YQCA. Coupon order forms are attached to this message or may be obtained by emailing [sales@yqca.org](mailto:sales@yqca.org). **THIS IS THE ONLY WAY TO RECEIVE THE DISCOUNTED PRICE.**
  - b. Once the order form and proof of payment is received, coupons will be issued and returned to the purchaser within 3-5 business days.
  - c. Coupons MUST be put towards a web-based training in the month of April.
2. Youth who have already paid for a YQCA instructor-led training (on a date that has not yet passed), may log into their account and cancel their registration.
  - a. If payment was received via credit card, their payment will be refunded.
  - b. If payment was received via coupon code, that coupon code will be active again. This coupon code does not expire and would be able to be used in future years.
  - c. To cancel a registered training
    1. Go to <https://yqca.learnrow.io> and login to the account.
    2. Select the course - you will have an option to "Cancel Registration". This will cancel the training and refund the payment/re-activate the coupon code.

We recognize those who have typically utilized the instructor-led training option may be unfamiliar with what users receive with their registration fee. We have identified those items below and ask that they be shared with instructors who are pointing their youth towards the web-based training.

- Each session purchased includes three modules – a knowledge builder, a skills lab, and a quiz.
  - The knowledge builder is where content is delivered, the skills lab provides an opportunity to apply the content, and the quiz tests knowledge. To receive a certification, an 80% must be achieved on the 10-question quiz.
  - These modules, completed in their entirety, will provide 2-3 hours of an experience for users.
- Features of the online modules include:
  - Characters at each age level to guide youth through the course
  - Free navigation within the course so youth can spend as much or as little time on a particular topic based upon their personal needs
  - Variety of learning opportunities to accommodate various learning styles and modalities
  - Audio button on each slide so youth can listen to audio rather than read the on-screen text



- Users may revisit modules anytime during their year of certification to repeat the modules purchased for additional learning opportunities.

If you have any questions about the items above or requests for YQCA, please do not hesitate to reach out to [info@yqca.org](mailto:info@yqca.org).