

Purdue Extension-Marion County 2018 Master Gardener Program Registration Process

Thank you for your interest in the Purdue Master Gardener program. Our registration process has changed this year based on new state guidelines. There are two primary steps in the registration process. Step one must be completed before step two.

1. **Apply now for acceptance into the Purdue Master Gardener volunteer program.**
 - a. Read the information about the Purdue Master Gardener program (*attached to this e-mail*). It can also be found at this link: <https://extension.purdue.edu/extmedia/mg/mg-5-w.pdf>
 - b. Fill out the Purdue Master Gardener Volunteer Application and Agreement for the afternoon or evening class (*attached to this e-mail*).
 - c. Return the completed application and agreement with original signature to our office. Send to: Purdue Extension-Marion County, Attn: Master Gardener Program, 1202 E 38th St., Discovery Hall, Suite 201, Indianapolis, IN 46205.
 - d. After the State Fair (August 3-19) come to our office and show evidence of a government-issued photo ID. Please contact Debbie Schelske for an appointment (appointments outside of office hours are possible): dschelsk@purdue.edu or call 317-275-9286.
 - e. Master Gardener certification occurs only after the training program is completed and a minimum of 50 volunteer hours of approved service is completed within two years of the last class date.

2. **Once accepted, we will send you the information on how to register for one of the two fall 2018 Purdue Extension-Marion County Master Gardener training classes.**
 - a. Classes will begin September 11 and end by December 11. There are 19 class sessions that meet on Tuesdays and Thursdays (*see attachment for specific class dates*).
 - b. Basic registration fee is \$170.00 for the 19 sessions (financial help for about 50% of the registration fee may be available for a limited number of individuals).
 - c. Afternoon Class: Master Gardener Class #2018-1 is on Tuesdays and Thursdays, September 11-December 11, 2018 (includes alternate snow

- days), 1:00-4:00pm, Purdue Extension-Marion County Classroom, Indiana State Fairgrounds, 1202 E. 38th Street, Indianapolis, IN 46205, 19 3-hour sessions, free parking.
- d. Evening Class: Master Gardener Class #2018-2 is on Tuesdays and Thursdays, September 11-December 11, 2018 (includes alternate snow days), 6:00-9:00pm, Purdue Extension-Marion County Classroom, Indiana State Fairgrounds, 1202 E. 38th Street, Indianapolis, IN 46205, 19 3-hour sessions, free parking.
 - e. The topics are: 1) Master Gardener Orientation, 2) Plant Science, 3) Soils and Fertilizers, 4) Pest Management, Insect Identification & Control, 5) Disease Identification & Control, Plant Problem Diagnosis, 6) Animal Damage Management and Weed Identification & Control, 7) Pesticide Use and Safety, 8) Lawn Care, 9) Home Landscape Design, 10) Plant Selection and Trees & Shrubs, 11) Landscape Maintenance, 12) Pruning Trees & Shrubs, 13) Vegetable Gardening, 14) Fruit Gardening, 15) House Plants, 16) Volunteer Opportunities, 17) Annual and Perennial Flowers, 18) Groundcovers, Flowering Bulbs and Ornamental Grasses, and 19) Exam/Evaluation/Makeup Session.

If you have questions, please contact Debbie Schelske at dschelsk@purdue.edu or call 317-275-9286.

Thanks again for your interest in the Master Gardener program.

Sincerely,

Steve Mayer
Extension Educator-Horticulture
Purdue Extension-Marion County
1202 East 38th Street
Discovery Hall, Suite 201
Indiana State Fairgrounds
Indianapolis, IN 46205-2807
Phone: (317) 275-9290
Fax: (317) 275-9309
E-mail: MayerSL@purdue.edu
Marion County Consumer Horticulture:
<http://IndyHorticulture.org>
Marion County Master Gardener Program:
<http://IndyMG.org>

It is the policy of the Purdue University Cooperative Extension Service that all persons have equal opportunity and access to its educational programs, services, activities, and facilities without regard to race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability or status as a veteran. Purdue University is an Affirmative Action institution. This material may be available in alternative formats.

If you would like to participate in one of our horticulture programs and have special needs, please contact me prior to the beginning of the program.

2018 Master Gardener Class Schedule

Orientation	Tuesday, September 11	Master Gardener Orientation
	Thursday, September 13	No Class Session
Lecture #1	Tuesday, September 18	Plant Science
Lecture #2	Thursday, September 20	Soils and Fertilizers
Lecture #3	Tuesday, September 25	Pest Management* Insect Identification & Control*
Lecture #4	Thursday, September 27	Disease Identification & Control* Plant Problem Diagnosis
	Tuesday, October 2	No Class Session
	Thursday, October 4	No Class Session
Lecture #5	Tuesday, October 9	Animal Damage Management* Weed Identification & Control*
Lecture #6	Thursday, October 11	Pesticide Use and Safety
Lecture #7	Tuesday, October 16	Lawn Care
Lecture #8	Thursday, October 18	Vegetable Gardening**
Lecture #9	Tuesday, October 23	Fruit Gardening
Lecture #10	Thursday, October 25	Home Landscape Design
Lecture #11	Tuesday, October 30	Plant Selection and Trees & Shrubs
Lecture #12	Thursday, November 1	Landscape Maintenance
Lecture #13	Tuesday, November 6	Pruning Trees & Shrubs
Lecture #14	Thursday, November 8	Volunteer Opportunities
	Tuesday, November 13	No Class Session
Lecture #15	Thursday, November 15	House Plants
Lecture #16	Tuesday, November 20	Annual and Perennial Flowers
	Thursday, November 22	No Class Session
	Tuesday, November 27	No Class Session
Lecture #17	Thursday, November 29	Groundcovers, Flowering Bulbs and Ornamental Grasses
Final Class	Tuesday, December 4	Exam/Evaluation/Makeup Session
	Thursday, December 6	Make up Class Session, if needed
	Tuesday, December 11	Make up Class Session, if needed

* = Includes chemical and non-chemical alternatives for pest control

** = Does not include herbs

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8/13/2018

2018-1 (Afternoon) Purdue Master Gardener Volunteer Application and Agreement



Please print or type

Full Name _____

First

Middle

Last

Alias/Maiden Name _____

Date of Birth _____

Address _____ Apt. _____

City _____ State _____ Zip _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email _____

County of Intended Purdue Master Gardener Basic Training _____

County of Intended Purdue Master Gardener Service _____

The following questions regarding race and ethnicity are optional

Race (check one) White or Caucasian Black or African American American Indian or Alaska Native
 Asian Native Hawaiian or other Pacific Islander Multiple Races Undetermined

Ethnicity (check one) Hispanic Non-Hispanic

Emergency Contact Information (required)

Name _____

Telephone _____

Relationship _____

Provisions of the Agreement to Participate in the Purdue Master Gardener Program

Please read the statements below. By signing this form, you agree to all the statements below.

- **Use of Title.** I understand that the title "Purdue Master Gardener" is to be used exclusively in the Purdue Master Gardener Program. Purdue Master Gardeners are expected to identify themselves as such only when engaged in unpaid public service approved by Purdue Extension. Appearing in a commercial activity, endorsing commercial products, or implying Purdue University endorsement of any product or place of business are inappropriate and violate the policies of the Purdue Master Gardener Program.
- **Understanding Policies.** I have read the *Purdue Master Gardener Program Policy Guide* (www.hort.purdue.edu/mg) and agree to follow all policies regarding participation in the Purdue Master Gardener Program.
- **Age Certification.** I am 18 years or older.
- **Registry Checks.** I consent to annual registry checks via the Dru Sjodin National Sex Offender Registry and Indiana Sex Offender Registry as explained in the *Purdue Master Gardener Program Policy Guide*.

- **Identity Verification.** I agree to provide evidence of a government-issued photo ID verifying my identity.
- **Behavioral Expectations.** I agree to abide by the adult behavioral expectations for Purdue Master Gardeners explained in the *Purdue Master Gardener Program Policy Guide*.
- **Pest Recommendations.** I agree to make recommendations to the public according to the Purdue Master Gardener pest information policy outlined in the *Purdue Master Gardener Program Policy Guide*.
- **Liability Release.** I understand that participating in the Purdue Master Gardener Program can involve certain risks to me. I accept those risks. I hereby discharge Purdue University, the Trustees of Purdue University, the county commissioners, the Purdue Extension county office, and each of their trustees, officers, appointees, agents, employees, and volunteers ("Released Parties") from all claims that I might have for any injury or harm including death, arising out of my participation in any activity related to the Purdue Master Gardener Program, even if such injury or harm is caused by the negligence or fault of any of the Released Parties. I do not, however, release these individuals and entities from liability for intentional, willful, or wanton acts and this release shall not be construed to include such acts.
- **First Aid.** I give permission for Purdue Master Gardener Program and its representatives, and emergency personnel to make necessary first aid decisions if I am injured or fall ill while participating in Purdue Master Gardener Program activities. I shall be financially responsible for the cost of any medical treatment.
- **Photo Release.** I grant permission for the Purdue Master Gardener program to use videos or photographs of me for educational purposes or promotion of the Purdue Master Gardener program and/or Purdue Extension programs
- **Vehicle Use.** I certify that I comply with all requirements established by the Purdue University Use of Vehicles for University Business policy explained at www.purdue.edu/business/risk_mgmt/Vehicle_Use_Info.
- **Volunteer Service.** I agree to contribute at least 35 hours of volunteer service within two years of completing Purdue Master Gardener Basic Training and understand the number of volunteer hours required for certification may vary depending on the county of participation. I also understand that in order to continue my certification as a Purdue Master Gardener I must contribute at least 12 hours of volunteer service and 6 hours of educational training approved by my Master Gardener county coordinator each subsequent year. I agree to report volunteer activity and educational training hours to the Master Gardener county coordinator at least once per year using a reporting method approved by the Master Gardener county coordinator.
- **County Coordinator.** I understand that the Purdue Extension educator serving as the Master Gardener county coordinator for the county where I volunteer as a Purdue Master Gardener is the coordinator and advisor for the Purdue Master Gardener Program in that county and for my involvement in the program.
- **Notification of Changes.** I will contact the Purdue Extension Master Gardener county coordinator or Purdue Master Gardener state coordinator if changes in my life occur that cause me to be ineligible to serve as a Purdue Master Gardener volunteer.

Applicant's Signature _____

Applicant's Printed Name _____ Date _____

<i>For Purdue Extension Office Use Only</i>	
National Sex Offender Registry Check — Date Completed	_____
Purdue Extension Office Staffer Completing Check	Indiana _____
Sex Offender Registry Check — Date Completed	_____
Purdue Extension Office Staffer Completing Check	_____
Verification of Photo ID — Date Completed	_____
Purdue Extension Office Staffer Completing Verification	_____

2018-2 (Evening) Purdue Master Gardener Volunteer Application and Agreement



Please print or type

Full Name _____

First

Middle

Last

Alias/Maiden Name _____

Date of Birth _____

Address _____ Apt. _____

City _____ State _____ Zip _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email _____

County of Intended Purdue Master Gardener Basic Training _____

County of Intended Purdue Master Gardener Service _____

The following questions regarding race and ethnicity are optional

- Race (check one)** White or Caucasian Black or African American American Indian or Alaska Native
 Asian Native Hawaiian or other Pacific Islander Multiple Races Undetermined

- Ethnicity (check one)** Hispanic Non-Hispanic

Emergency Contact Information (required)

Name _____

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Applicant's Signature _____

Applicant's Printed Name _____ Date _____

For Purdue Extension Office Use Only

National Sex Offender Registry Check — Date Completed _____

Purdue Extension Office Staffer Completing Check Indiana _____

Sex Offender Registry Check — Date Completed _____

Purdue Extension Office Staffer Completing Check _____

Verification of Photo ID — Date Completed _____

Purdue Extension Office Staffer Completing Verification _____

Purdue University is an equal access/equal opportunity institution.