



Articles of Incorporation & Bylaws LaGrange County 4-H Club Association, Inc.

ADOPTED	11-09-1954
Amended	10-22-1992
Amended	2-08-1994
Amended	9-13-1994
Amended	1-11-2000
Amended	12-26-2000
Amended	4-9-2002
Amended	5-10-2005
Amended	12-14-2010
Amended	2-14-2012

Article I

The name of this organization shall be LaGrange County 4-H Club Association, Incorporated. (Incorporation Date - 10-29-53).

Article II

The purpose of this organization shall be:

- The 4-H Club Association is organized exclusively for educational, scientific and charitable purposes, specifically to provide the youth who comprise the membership a non-formal education 4-H Youth Development experience through the Purdue University Cooperative Extension Service.
- To promote the development and improvement of boys and girls in 4-H Club work, regardless of race, color, religion, sex, disability, or national origin.
- To bring together in formal organization persons interested in promoting 4-H Club work in LaGrange County.
- To solicit and receive funds and provide for the distribution of such funds necessary to finance the county 4-H Club Program.
- To buy, sell, hold and own real estate and do all things with reference thereto authorized by the Statues of the State of Indiana, to make improvements of all kinds to said real estate which may be necessary and proper for holding fairs, meetings, gatherings, exhibitions, conventions, and all activities beneficial to the community of the County of LaGrange.
- To work under guidelines provided by the LaGrange County Extension Council through the LaGrange County Extension Board.

Article III

The period of time during which this organization is to continue as a corporation is perpetual. In the event of termination or revocation of a charter for, or dissolution of, this corporation, all of the principal, income, and assets shall be transferred and assigned to the Purdue Cooperative Extension Service of LaGrange County to be held to support future 4-H educational program efforts to include the formation of new 4-H entities.

Article IV

The post office of its principal organization is the Cooperative Extension Service Office at LaGrange, town, LaGrange County, Indiana.

Article V

The name of its resident agent is the present head of the organization.

Article VI

The organization shall be a non-stock, nonprofit sharing organization. No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, officers or other private persons, except that the corporation shall be authorized to make payments and distributions in furtherance of its purposes set forth in Article II. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Article VII

The membership shall include all parents of the active 4-H club members in LaGrange County and other adults in the county interested in 4-H club work, regardless of race, color, religion, sex, disability, or national origin.

Article VIII

The number of directors of this organization shall be one representative from each township in the county plus 18 at large and active past presidents. Past presidents are neither elected nor selected, such designation being obtained by previous election and service in the position of President of the LaGrange County 4-H Club Association, Inc. The number of past presidents shall not be limited as long as those in this position remain active, which is defined as attending a minimum of four (4) board meetings per year. Past Presidents shall have all the rights and duties of a director. The county extension educators in the county shall also be ex-officio members of the Board of Directors. (Amended 12/26/00)

Article IX

In case a vacancy occurs on the Board of Directors, a new director shall be chosen by the remaining directors to serve until the next annual meeting of the membership.

Article X

The officers of this organization shall be a president, vice-president, secretary and treasurer, all of whom shall be elected as provided in the by-laws and shall serve for a period of one year or until their successors are elected and qualified.

Article XI

The Executive Committee (five) shall include officers and active past presidents. (Amended 12/26/00)

Article XII

Notwithstanding any other provision of this document, the Association shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Article XIII

The Association shall generate its federal tax exempt status under section 501(c)(3) of the Internal Revenue Code through a Group Exemption Number (GEN) to be issued to Purdue University, and it shall undertake any action so required by Purdue University and by Internal Revenue Service rules and procedures to ensure its inclusion in the GEN issued to Purdue University. The Association shall obtain an Employer Identification Number from the Internal Revenue Service irrespective of whether a bank account is maintained by the Association. The Association shall comply with requirements for, and file with the Internal Revenue Service, annual information returns on the Form 990 Series applicable to the Association, and the Association shall file all other returns required by applicable law including Federal, State and local law. No consolidated Form 990 for subordinate organizations (i.e. entities) shall be prepared by Purdue University under the group exemption issued to it.



By-Laws

SECTION I

Article A: Annual meeting of Membership.

The annual meeting shall be held during the month of September at the time and place to be designated by the President. Previous notification of the meeting time and place shall be published in at least two prominent newspapers in the county.

Article B: Special Meetings of the Membership.

Special meetings of the membership of the Association may be called by the president or upon written request of ten members submitted to the president after a notice has been given of the time and place of such meeting by publication in at least two newspapers published in LaGrange County.

SECTION II

Quorum

A quorum of the membership shall consist of a simple majority of those present. If no quorum appears, then the meeting shall adjourn until such time as the quorum shall be present.

SECTION III

The members shall elect by ballot at the annual meeting a Board of Directors for the ensuing year and shall give due notice in writing to each person elected. Township representatives present at the annual meeting shall have the privilege of nominating a Director to represent their township. Six additional directors will be elected at large, making a total of eighteen directors at large. A nominating committee shall be appointed by the president to select nominees for all vacancies. Nominations may be made from the floor.

SECTION IV

Directors Meetings

The Directors of this Association shall hold a meeting within 30 days following their election at the annual meeting. At this first meeting, the directors will elect from among their number a president, vice-president, secretary and treasurer by paper ballot. Other officers necessary for conducting the business of the Association may be chosen at any regular meeting.

Special meetings of the Board of Directors may be held upon call of the president or by written petition of five directors presented to the president. A quorum of the Board of Directors shall consist of five.

SECTION V
Duties of Directors

The duties of the Board of Directors shall include the following:

- a. Selection of dates and places for holding the annual 4-H Club exhibit.
- b. To provide facilities for holding the annual 4-H Club exhibit.
- c. To provide funds for financing the 4-H program.
- d. To have general direction of the county 4-H program.

SECTION VI
President's Duties

It shall be the duty of the president to preside at all meetings of the Association and Directors, call any meetings of the members of Directors deemed necessary for the welfare of the Association. The president shall have general supervision over all departments in matters connected in any way with the exhibit and shall order the enforcement of all rules of the Association. The president shall be empowered to appoint all necessary committees. In the absence of the president or inability to serve, the vice-president shall perform all such duties that belong to the president.

SECTION VII
Secretary and Treasurer

The secretary shall keep the records of the Association.

Treasurer: With the approval of the Directors, shall receive all moneys payable to the Association and disburse same keeping proper records. Books shall be open for information of the Directors and members at any time. Shall perform all such other duties as are usually required of like officer and make a written report duly audited to the Directors and members at the annual meetings. The treasurer shall provide bond, the amount and character to be determined by the Directors. The office of secretary and treasurer shall be separate.

SECTION VIII
Executive Committee

The executive committee shall carry on the business of the Association and do all things necessary as directed by the Board of Directors.

SECTION IX
Audit

The president shall appoint an auditing committee none of whose members shall be members of the Board of Directors whose duty shall be to examine the books and vouchers of the treasurer or any report of the Board of Directors and report the result of their examination to the members at their annual meeting.

SECTION X
Grievance Procedure

Grievances concerning decisions made by the LaGrange County 4-H Club Association, Inc., may be made to the LaGrange County Extension Board in a written form.

SECTION XI
Supplemental Rules

All supplemental rules and regulations that may be required for promoting the object and purposes of this Association and not inconsistent herewith may be proposed and adopted at any regular meeting of the Board of Directors.

SECTION XII
Amendments

These by-laws may be changed, amended or added to by presenting the proposed change at any regular meeting of the Board of Directors, but shall be laid over to the next regular or subsequent meeting for adoption.

It is the policy of the Cooperative Extension Service of Purdue University that all persons shall have equal opportunity and access to its programs and facilities without regard to race, religion, color, sex, national origin, age or handicap.