

LaGrange County 4-H Scrapbook Project Manual



REVISED FOR 2007

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(No State Fair Exhibit)

Objective: The Scrapbook project allows you to preserve you and your family's memories in an organized and creative way.

1. Please read Project Requirements, General Rules and Level requirements thoroughly. **PLEASE NOTE: Items 1-9 apply to all levels unless otherwise stated.**
2. Journaling (labels, captions, stories, thoughts, ideas, etc.) is to be used along with your photos and memorabilia (memorabilia - levels 2 & 3).
 - A. Journaling is required on every page. Without journaling, over time, your photos and memorabilia will become less meaningful to you and to others. Without words, you have pages of photographs and memorabilia, not a book of memories. Our photos and memorabilia are simply more complete, more meaningful and more fun with detail, emotion and humor that only words can provide. Carefully proofread your spelling!
 - B. Neatness counts! Exhibit clean and neat pages. Handwriting must be included on all pages, although some computer generated writing is allowed, but will not improve your score. Your handwriting is part of your heritage-generations will read and cherish your albums because of it.
 - C. Photo safe Pigma pens are fade-proof, water-proof and acid-free when used on acid-free paper. It causes no damage to photos over time, and will be legible for generations to come.
3. **Levels 2 & 3** - Photos and memorabilia must be included in each scrapbook, but not necessarily on each page. Some pages may contain photos while others may contain only memorabilia. Be sure to include the level required variety of pages to be judged. Most memorabilia should be encased in plastic sleeves, if added to pages

with photos. Or you may use an archival spray on the memorabilia. For example, coins should be encased in a sleeve, but it would not be necessary to put theater tickets in a sleeve. If a photo is included on a page with lots of memorabilia, the photo should be encased in a plastic sleeve. Newspaper articles should be photocopied onto acid-free paper, then encased into a separate sleeve.

4. The photos do not have to have been taken by the 4-H member. Just remember, this is your album and your memories. It is also not necessary that the photos be taken within the past year. If you'd like to create an album honoring your grandparents' lives or maybe a special trip you've taken with your family that is acceptable.
5. Cropping Techniques – Depending on your division level, you may use a variety of cropping techniques and page layouts in your album. Not everything has to be cropped or “artsy”. Use a nice balance, keeping in mind that the main focus is preservation of the photo and its story. Too many shapes on a page can be distracting to the eye and take away from the meaning of the photos.
6. Decorations – All decorations (including stickers and dye-cuts) should be acid-free and lignin-free to keep the page and photos from becoming damaged. Remember that these are decorations and should be added only to enhance the photos and journaling and not be the focus of the page.
7. Page/Photo Layout and Design – A variety of page layouts will add creativity and interest to your album. Use a nice balance complementing your theme for the page and photos. Keep in mind the proper placement of photos-you are telling a story, so put things in chronological order or by theme to organize your album.
8. Each page that does not follow the requirements for your division will be counted down. (Example: two page layouts are not required for Level 1, so you would be scored down if you displayed a two page spread for judging.)
9. Scrapbook record sheet must be filled out, and signed by your 4-H Club leader. Record sheet should then be kept in your Achievement Record Sheet folder.