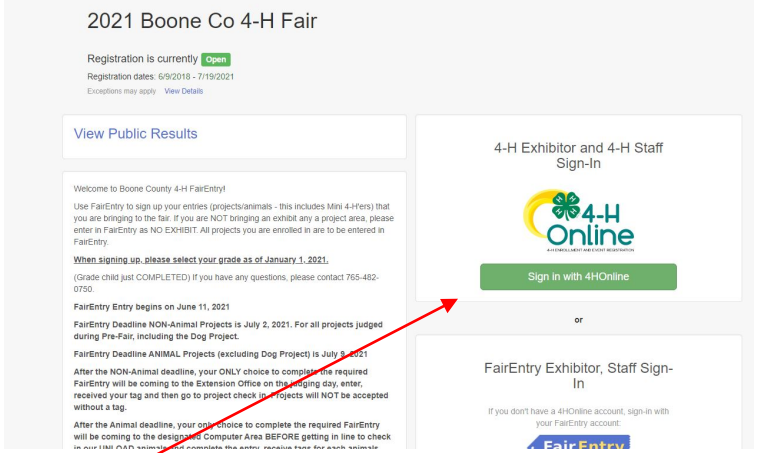

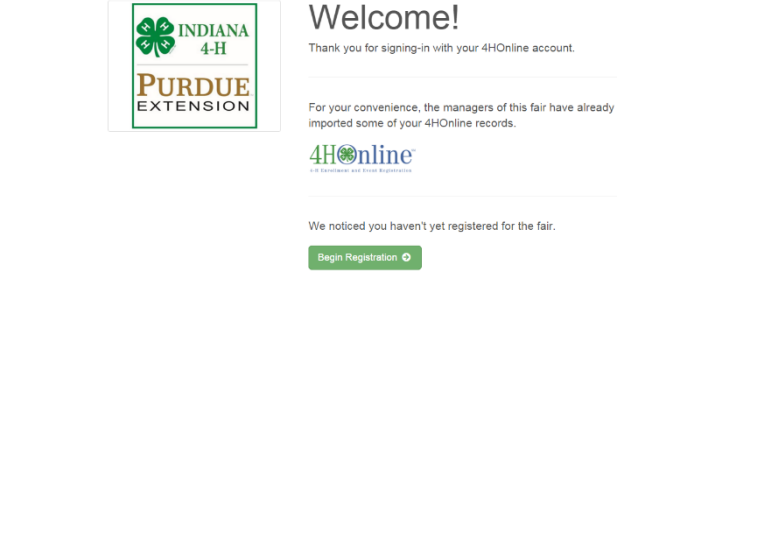
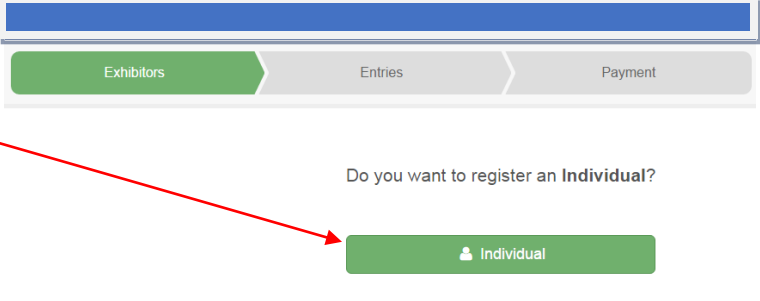
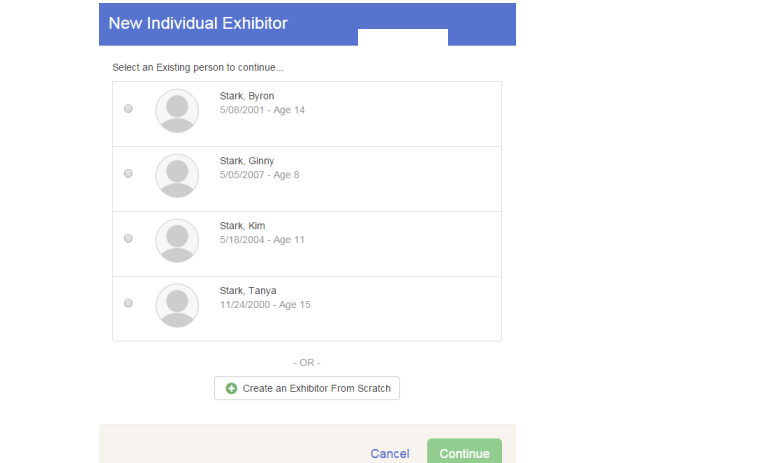


Register for the 2021 Boone County Fair:

<p>1. Go to http://boonecountyindiana.fairentry.com/</p> <ul style="list-style-type: none"> • Recommended browsers: Google Chrome or Mozilla Firefox. Older versions of Internet Explorer may cause unexpected results. • Register all entries for each exhibitor in the family before proceeding to the Payment section. • Be sure to click “submit” when you have completed your entries. Entries are not final until they have been submitted. 	
<p>2. Select your “Sign in with your 4-H Online account options – the GREEN box</p>	
<p>3. A separate box will pop up where you can enter the login email address and password from 4HOnline.</p> <p><i>(If you don't remember your password, you will need to select the “I forgot my password” option to get a temporary one emailed to you. If your email address has changed, log in using the old email address and change it in 4HOnline.)</i></p>	
<p>4. Click the “Login” box.</p> <p>5. This will take you to the Welcome screen, where you will need to select the green box to “Begin Registration”</p>	

SECTION 1 - EXHIBITORS TAB	
6. Choose the register an exhibitor button and click the green “Individual” box. There is no payment necessary during this process.	
7. Choose the dot next to the name of the 4-H'er you would like to register and then click the green “continue” box. Please do not create any exhibitors from scratch, as you will not be able to add exhibits for the projects you are enrolled in.	

8. Answer any required questions and review the exhibitor registration information.
9. Make any necessary corrections (using the edit boxes). Remember that any corrections made here DO NOT transfer back to your 4HOnline Account
10. If Additional questions are required by your county, complete the questions and then select the green “Continue” box
11. When you are taken back to the Exhibitor information page, click the green “Continue to Entries” button

SECTION 2 - ENTRIES TAB

12. Click the green “Add an Entry” box to the right of the exhibitor’s name
13. Click the green “Select” box next to the Department you would like to enter

It is recommended that you pull up the PDF on called 2021 Helpful Registration guide to assist you with this part of the registration.

14. Click the green “Select” box next to the Division you would like to enter

If you are unsure what division you should enter in please check the 4-H Handbook located at <https://goo.gl/zDnLT>

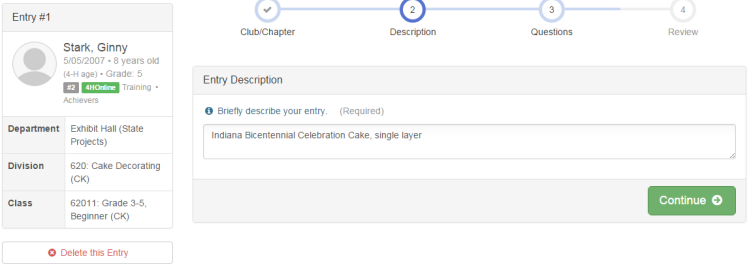
15. Click the green “Select” box next to the Class you would like to enter

If you are unsure what class you should enter in please check the 4-H Handbook located at <https://goo.gl/zDnLT>

16. Review the selection of the Department, Division and Class. To correct errors in the Department, Division or Class, click the corresponding ‘Change’ button. Click the green ‘Continue’ button to move to the next step.

17. Select the dot next to the 4-H Club that you belong to and then select the green “Continue” box

18. If required, enter in a description of your exhibit and click Continue
 please be specific as this description for non-animal exhibits will be used to distinguish between exhibits, example – don't just type in "photo", type in more description, such as "Butterfly on leaf photo"



19. Decide if you would like to:
 > Add another Entry
 > Add another Entry in this Division
 > Register another Exhibitor
 > Continue to Payment

and select that appropriate box
 ***The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries.

What do you want to do next?

For Ava Blomeke:

- + Add another Entry
- + Add another Entry in this Division
- + Register another Exhibitor
- + Continue to Payment

SECTION 3 – Animal Entries

20. The first two steps of selecting a department and division are similar. Once those elections are made, the exhibitor will be asked to first select a class.

Starting an Entry

Department	Dairy Cattle	Change
Division	210: Dairy Cattle	Change

Select a Class to continue

- 21202: Ayrshire Jr. Calf [Select](#)
- 21203: Ayrshire Intermediate Calf [Select](#)
- 21204: Ayrshire Senior Calf [Select](#)
- 21205: Ayrshire Summer Yearling [Select](#)

21. After the exhibitor selects a class, they are asked to select the club/chapter associated with the entry (Click Continue).



22. To register an animal entry from 4-H Online, you will select the white “add an animal” box during the entry process.

If you have a Cat, Dog, Poultry, Rams and/or Utility Goat to enter, skip to step 25.

23. A list of those animals that you have previously ID'd in 4-H Online that are eligible for that class are listed. Select the circle next to the animal you would like to enter. Then select the green “Select Animal” box.

24. All of the information about that animal will be pulled over from 4-H Online, so that you can check to make sure that is the correct animal. If you want to switch to a different animal, click on the “remove from entry” box. You will then have the options to add another entry, register another exhibitor, or proceed to payment/check-out, as listed in step #17.

25. To enter a Cat, Dog, Poultry, Rams and/or Utility Goat please select “Enter a New Animal Record”, and complete all applicable fields on the screen.

SECTION 4 - PAYMENT TAB

***The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries. It is best to enter all entries for all exhibitors in your family before completing the Payment and submission steps.

26. Review your invoice, either in summary format or detail format. If it looks correct, click the green “Continue” box. If not, go back to the entries tab and fix what you need to.

27. Select the green “Continue” box.
***There are no fees for 4-H exhibits.*

Note: This is still a \$0 invoice, but you must accept and submit.

28. Confirm your entries one last time. You can see a summary of exhibitors in your family, or their entries in detail. Make sure all entries for each exhibitor in your family are listed before you submit the entries.

NOTE: Once you hit submit, you cannot edit your entries.

Invoice		Summary	Detail
Individual Exhibitor:	Byron Stark		\$0.00
Individual Exhibitor:	Ginny Stark		\$0.00
			Total: \$0.00

29. Click Continue to confirm and submit your entries.

Instructions to Pay by Check

There is no cost to enter 4-H exhibits.

30. Click the Submit button to submit your entries.

One last step!
 Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

\$0.00
 By Check

Instructions to Pay by Check

There is no cost to enter 4-H exhibits.

Submit

31. You will receive a “Thanks!” message. You can choose the button to “Visit Dashboard” to see your entry.

INDIANA 4-H

PURDUE EXTENSION

Thanks!

Thank you for participating in 2016 Training Fair.

An email confirmation of your submission has been sent.
 If the fair management finds any issues with your registration, you will receive another email.

[Visit Dashboard](#) [Sign out](#)

You will receive an email from Fair Entry after your entry has been submitted.

BE SURE TO CHECK YOUR EMAIL!!

You will also receive an email from Fair Entry letting you know if your entry was approved or rejected by the County Extension Staff. If part of your entry was rejected, a reason will be listed and you will be able to log in and fix the problem before submitting that entry again. Please contact the Boone County Extension Office if you have any problems with this process at (765) 482-0750 or email one of the following staff members for assistance. Marcia Mustin- mrmustin@purdue.edu or Heather Ping- pingh@purdue.edu.