



# VOLUNTEER HOST FAMILY FOR 4-H INTERSTATE EXCHANGE PROGRAM

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## VOLUNTEER ROLE DESCRIPTION

Indiana 4-H Youth Development Program  
Purdue Cooperative Extension Service

## ROLE TITLE:

- ◆ Volunteer Host Family for 4-H Interstate Exchange

## TIME REQUIRED / DURATION OF APPOINTMENT:

- ◆ Approximately one week during the summer. Prior to this, families should schedule an appointment for a house check with 4-H Extension Educator

## PURPOSE:

- ◆ To facilitate understanding and appreciation of other cultures by hosting an exchange 4-H member.

## RESPONSIBILITIES:

- ◆ Follow all 4-H guidelines and policies of the Purdue University Extension, State 4-H Program, and County 4-H Program.
- ◆ Attend host family orientation session as required.
- ◆ Welcome an international student into your home for the one month homestay experience.
- ◆ Travel to designated locations to pick up and return the delegate. If activities are planned by the County Coordinator or local Extension Educator throughout the homestay, make every effort to attend.
- ◆ Show enthusiasm and interest in learning about other cultures.
- ◆ Have a child of the same gender and approximate age as the Interstate Exchange delegate.
- ◆ Accept the delegate as a family member.
- ◆ Do everything possible to make the delegate feel at home and comfortable in his/her surroundings.
- ◆ Provide room and meals, including family meals and lodging outside of the home if the family travels.
- ◆ Inform the delegate of the family's rules and any responsibilities that he/she may have.
- ◆ Provide a room (private or shared), with his/her own bed. (An air mattress is acceptable)
- ◆ If both host parents work, the delegate should be under responsible adult supervision.

- ◆ Write to the exchangee before the exchange begins. Provide the delegate with information about your family, home, summer plans, etc. before he/she arrives.
- ◆ Communicate any problems or concerns to the County and/or State chaperones.
- ◆ Facilitate the student's participation in 4-H activities and events when available.
- ◆ Write to the participant's family to confirm arrival, and maintain periodic correspondence as needed throughout the program.
- ◆ Notify the 4-H Extension Educator if you will be traveling away from home, providing a phone number where you can be reached in case of emergency.
- ◆ Ensure that the student obeys all local, state, and federal laws during their homestay.

**QUALIFICATIONS:**

- ◆ Complete a Host Family Application form and Screening process. Applications are available from the Purdue University 4-H Department or your local Extension Office.
- ◆ Welcome the International County Coordinator into your home for an interview.
- ◆ Read and sign the Adult Behavioral Expectation form that will be provided to you.
- ◆ Have an interest in and a willingness to learn about individuals from other cultures.
- ◆ Provide a quality home environment for the exchangee
- ◆ Welcome the student into your home and treat his/her as your own

**RESOURCES AVAILABLE:**

Purdue University Extension agrees to:

- ◆ Provide families with information about the Exchange Activities throughout the week.
- ◆ Provide host family training materials to Extension Educators and County Coordinators so that they may conduct orientations.
- ◆ Assist with any challenges that may arise during the homestay.

**CONTACT PERSON:**

County 4-H Extension Educator

**SALARY:**

- ◆ Unsalariated; Volunteer.

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Signature of Volunteer

\_\_\_\_\_  
Date

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Signature of Extension Professional

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Date