



# 4-H SPARK Club Volunteer

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## VOLUNTEER ROLE DESCRIPTION

Indiana 4-H Youth Development Program  
Purdue Cooperative Extension Service

### ROLE TITLE:

- ◆ 4-H SPARK Club Volunteer

### TIME REQUIRED / DURATION OF APPOINTMENT:

- ◆ Six hours of contact time with youth at the designated SPARK Club meeting times
- ◆ Additional planning time as necessary and required for a successful SPARK Club experience

### LOCATION:

- ◆ SPARK Clubs can take place at any ADA Compliant public location
- ◆ SPARK Club volunteers will work with the 4-H Youth Educator on securing a location
- ◆ Proof of liability insurance may be obtained from Purdue University

### PURPOSE:

- ◆ The purpose of a 4-H SPARK Club volunteer is to provide youth in grades 3-12 with a unique, single focus educational experience. SPARK Club experiences last at least six hours and include a culminating activity to showcase what was learned.

### RESPONSIBILITIES:

- ◆ Attend New 4-H Volunteer Orientation, Essential Elements of Positive Youth Development
- ◆ Assist with planning the SPARK Club experience
- ◆ Notify 4-H Youth Educator of resources and materials needed to conduct the SPARK Club experience
- ◆ Follow all 4-H guidelines and policies of Purdue Extension, State 4-H Program, and County 4-H Program
- ◆ Be committed to young people and their growth in all areas
- ◆ Promote favorable public relations and image for the 4-H program
- ◆ Be dedicated to young people and sensitive to their abilities and needs

### QUALIFICATIONS:

- ◆ Must complete the Purdue University 4-H volunteer application and screening process and be accepted as a volunteer

- ◆ Must complete the Purdue University “Youth Safety and Reporting Child Abuse” training
- ◆ A willingness to become familiar with and work within the philosophy and guidelines of Purdue Extension, State 4-H Program, and County 4-H Program
- ◆ A sincere interest in teaching and sharing knowledge and skills with youth in an educational setting
- ◆ The ability to organize information and materials
- ◆ A sincere interest in working with other volunteers and professional staff in an educational setting

**RESOURCES AVAILABLE:**

- ◆ Purdue Extension agrees to:
  - ◆ Provide training opportunities that will help the volunteer meet the needs of members
  - ◆ Provide appropriate resources and materials needed to conduct the SPARK Club experience
  - ◆ Have professionals available to listen to volunteers’ ideas to help improve the 4-H program

**TRAINING / ORIENTATION PROVIDED:**

- ◆ New 4-H Volunteer Orientation, Essential Elements of Positive Youth Development

**CONTACT PERSON:**

- ◆ Include name of county Extension educator responsible and accountable for this role. Include:
  - ◆ Name
  - ◆ Title
  - ◆ Address
  - ◆ Phone
  - ◆ Fax
  - ◆ E-mail

**BENEFITS TO THE VOLUNTEER:**

- ◆ You make a difference in the community when you volunteer.
- ◆ Volunteering with 4-H connects you to a new community of friends.
- ◆ Volunteering can help you learn and gain new skills.
- ◆ Through volunteering, you can challenge yourself to try something new.
- ◆ Volunteering is fun and allows you to share your passions with others!

**SALARY:**

- ◆ Unsalaries; Volunteer.

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Signature of Volunteer

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Date

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Signature of Extension Professional

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Date